Zoom Chat

Connect your teams in one place



Streamlined workspace collaboration for your team

Included with your Zoom license is Zoom Chat, helping your teams stay connected

Simplify your workflow

Make collaboration easier between teams and external participants with enterprise chat and instant meetings.

Power modern communication

Create a virtual workspace where all the right people for every project are ready to collaborate.

Organize your chaos

Save time by quickly finding messages, content, and links related to your channels and projects.

- + Start an instant video meeting with any direct message or group channel
- + Communicate in public or private channels organized by project, teams, or topics
- + Search everything from contacts, to groups, messages, and files
- + Sync status with calendar integrations and presence to show if someone is busy, in a meeting, on mobile, desktop, or offline



Tailor to your workflow

Personalize your chat and customize it for your needs, from the UI color scheme and display settings, to your favorite groups and contacts.

Share important content

Share relevant files, link to websites, react with emojis, and illustrate your point with annotated screenshots or GIFs.

Keep your data and contacts secure

At Zoom, we continue to exceed privacy and data protection expectations so your data stays safe and secure. Zoom has certified its compliance with the following measures:

- SOC 2 compliant
- HIPAA, PIPEDA & PHIPA compliant
- SSO via industry standard authentication protocols
- Support for multi-factor authentication
- Encryption of data in transit and at rest
- Archiving for up to 10 years plus integration with Smarsh and Global Relay



Keep everything synced between devices

Keep your conversations and content synced and easily searchable across your devices so you can seamlessly transition throughout your day.

Enable third-party integration

Zoom Chat works with the tools that make up your daily workflows, so you can always access the information and resources you need.



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Organize projects and conversations

Starred contacts and private channels help you create a workspace to organize tasks, prioritize projects, and sift through the noise. 141

Work and respond smarter

Customize notification settings for channels, keywords, and groups and mark messages as unread, or start a message, to return to later.

Audio	Keep all unread messages on top
Chat	Show unread message count(1) for channels
Virtual Background	Push Notifications
	All messages
O Recording	 Only private messages or mentions
Advanced Features	Nothing
II Statistics	With exception for Channels
Feedback	Receive notifications for Keywords
Accessibility	Do not disturb from: 5:00 PM * to 9:00 AM *
	Play sound when I receive a new message
	Mute notifications while I am in a meeting or internal call

Streamline communication, collaboration, and creativity.

